



# User Manual of Government School Dashboard (Administrator Login)

Designed & Developed By:



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## **1. Introduction**

### **1.1. Overview of the Web Application**

The web portal has been developed for Government School Dashboard, Government of Uttarakhand. The module is intended to be used by the authorized users or administrators to create school login, view reports, and manage school applications, and its execution through the web portal. This portal enables the authorized users or administrators to login on the portal and furnish the related details after login.

All the execution of the submitted school applications will be processed and managed through this web portal software.

Along with the application, basic details, teaching details, and infrastructure details all will be forwarded to the concerned authorities for its further execution and management.

### **1.2. Scope of the User Manual**

This user manual provides step-by-step guidance on how the administrator will use the software to create school logins, view reports, and manage school applications.

### **1.3. Intended Audience of the Application**

Authorized users or administrators and all the concerned users of Government School, Government of Uttarakhand, will be the intended audience of this application.

### **1.4. Application Convention**

The application has the following conventions:

- a. Fields which have \* sign indicate mandatory fields.
- b. Error messages will be displayed in the pop-up box.
- c. Success messages will be displayed in the pop-up box.
- d. All the menu links will be displayed in the side menu.

## 2. Admin Login

To login to the Government School Portal Dashboard, visit portal login page by entering the login page URL in the web browser. Once redirected to the administrator login page; login page with the required fields will appear, as shown below:

- Enter **User ID**, **Password**, and **Captcha** in the given fields and then click on **Sign In** button below to login.

### 2.1. Dashboard

Once logged in, administrator (user) will be redirected to the Dashboard page; Dashboard page with the required details will appear, as shown below:

District	Primary School	Secondary with Higher Secondary	Higher Secondary only/Jr. College	Primary with Upper Primary	Pr. with Up.Pr. sec. and H.Sec.	Upper Primary only	Up. Pr. Secondary and Higher Sec	Pr. Up Pr. and Secondary Only	Upper Pr. and Secondary	Secondary Only	Total
Almora	1240	23	6	0	0	178	141	1	71	20	1680
Bageshwar	557	2	0	0	0	108	56	0	31	2	759
Chamoli	908	2	0	0	0	195	125	0	74	2	1306
Champawat	469	7	1	0	0	89	55	0	41	2	664
Dehradun	869	28	4								
Haridwar	656	4	8								
Nainital	924	2	1								
Pauri Garhwal	1377	19	8								

# User Manual of Government School Dashboard (Administrator Login), Developed for Government of Uttarakhand.

Higher Secondary only/Jr. College	4	Higher Secondary only/Jr. College	9	Higher Secondary only/Jr. College	1	Higher Secondary only/Jr. College	6
Primary with Upper Primary	0	Primary with Upper Primary	1	Primary with Upper Primary	3	Primary with Upper Primary	1
Pr. with Up.Pr. sec. and H.Sec.	0	Pr. with Up.Pr. sec. and H.Sec.	0	Pr. with Up.Pr. sec. and H.Sec.	0	Pr. with Up.Pr. sec. and H.Sec.	1
Upper Primary only	229	Upper Primary only	162	Upper Primary only	207	Upper Primary only	258
Up. Pr. Secondary and Higher Sec	69	Up. Pr. Secondary and Higher Sec	26	Up. Pr. Secondary and Higher Sec	120	Up. Pr. Secondary and Higher Sec	166
Pr. Up Pr. and Secondary Only	1	Pr. Up Pr. and Secondary Only	1	Pr. Up Pr. and Secondary Only	0	Pr. Up Pr. and Secondary Only	0
Upper Pr. and Secondary	36	Upper Pr. and Secondary	49	Upper Pr. and Secondary	68	Upper Pr. and Secondary	94
Secondary Only	31	Secondary Only	18	Secondary Only	0	Secondary Only	18
<b>Total</b>	<b>1267</b>	<b>Total</b>	<b>932</b>	<b>Total</b>	<b>1325</b>	<b>Total</b>	<b>1940</b>

## Pithoragarh

Primary School 994

Secondary with Higher Secondary	4
Higher Secondary only/Jr. College	0
Primary with Upper Primary	4
Pr. with Up.Pr. sec. and H.Sec.	1
Upper Primary only	202
Up. Pr. Secondary and Higher Sec	125
Pr. Up Pr. and Secondary Only	2
Upper Pr. and Secondary	82
Secondary Only	2
<b>Total</b>	<b>1416</b>

## Rudraprayag

Primary School 522

Secondary with Higher Secondary	8
Higher Secondary only/Jr. College	0
Primary with Upper Primary	0
Pr. with Up.Pr. sec. and H.Sec.	0
Upper Primary only	131
Up. Pr. Secondary and Higher Sec	72
Pr. Up Pr. and Secondary Only	0
Upper Pr. and Secondary	21
Secondary Only	7
<b>Total</b>	<b>761</b>

## Tehri Garhwal

Primary School 1251

Secondary with Higher Secondary	21
Higher Secondary only/Jr. College	2
Primary with Upper Primary	1
Pr. with Up.Pr. sec. and H.Sec.	0
Upper Primary only	301
Up. Pr. Secondary and Higher Sec	172
Pr. Up Pr. and Secondary Only	0
Upper Pr. and Secondary	61
Secondary Only	49
<b>Total</b>	<b>1858</b>

## Udham Singh Nagar

Primary School 771

Secondary with Higher Secondary	3
Higher Secondary only/Jr. College	0
Primary with Upper Primary	0
Pr. with Up.Pr. sec. and H.Sec.	1
Upper Primary only	200
Up. Pr. Secondary and Higher Sec	55
Pr. Up Pr. and Secondary Only	0
Upper Pr. and Secondary	64
Secondary Only	2
<b>Total</b>	<b>1096</b>

### Uttarkashi

Primary School	875
Secondary with Higher Secondary	25
Higher Secondary only/Jr. College	2
Primary with Upper Primary	0
Pr. with Up.Pr. sec. and H.Sec.	0
Upper Primary only	247
Up. Pr. Secondary and Higher Sec	48
Pr. Up Pr. and Secondary Only	1
Upper Pr. and Secondary	4
Secondary Only	49
<b>Total</b>	<b>1051</b>

### Uttarakhand at a Glance

S.No.	School Level	Almora	Bageshwar	Chamoli	Champawat	Dehradun	Haridwar	Nainital	Pauri Garhwal	Pithoragarh	Rudraprayag	Tehri Garhwal	Udham Singh Nagar	Uttarkashi	Total
1	Higher Secondary only/Jr. College	6/6	0/0	0/0	1/1	4/4	5/5	1/1	6/6	0/0	0/0	2/2	0/0	2/2	27/27
2	Pr. Up Pr. and Secondary Only	1/1	0/0	0/0	0/0	1/1	1/1	0/0	0/0	2/2	0/0	0/0	0/0	1/1	6/6
3	Pr. with Up.Pr. sec. and H.Sec.	0/0	0/0	0/0	0/0	0/0	0/0	0/0	1/1	1/1	0/0	0/0	1/1	0/0	3/3
4	Primary	1240/1240	557/557	908/908	469/469	869/869	666/666	924/924	1377/1377	994/994	522/522	1251/1251	771/771	675/675	11223/11223
5	Primary with Upper Primary	0/0	0/0	0/0	0/0	0/0	1/1	3/3	1/1	4/4	0/0	1/1	0/0	0/0	10/10
6	Secondary Only	20/20	2/2	2/2	2/2	31/31	18/18	0/0	18/18	2/2	7/7	49/49	2/2	49/49	202/202
7	Secondary with Higher Secondary	23/23	2/2	2/2	7/7	28/28	4/4	2/2	19/19	4/4	8/8	21/21	3/3	25/25	148/148
8	Up. Pr. Secondary and Higher Sec	141/141	59/59	125/125	55/55	69/69	26/26	120/120	166/166	125/125	72/72	172/172	55/55	48/48	1233/1233
9	Upper Pr. and Secondary	71/71	31/31	74/74	41/41	36/36	49/49	68/68	94/94	82/82	21/21	61/61	64/64	4/4	696/696
10	Upper Primary only	178/178	108/108	195/195	89/89	229/229	162/162	207/207	258/258	202/202	131/131	301/301	200/200	247/247	2507/2507
	<b>Total</b>	<b>1680/1680</b>	<b>759/759</b>	<b>1306/1306</b>	<b>664/664</b>	<b>1267/1267</b>	<b>932/932</b>	<b>1325/1325</b>	<b>1940/1940</b>	<b>1416/1416</b>	<b>761/761</b>	<b>1858/1858</b>	<b>1096/1096</b>	<b>1051/1051</b>	<b>16055/16055</b>

## 2.2. Statistical Dashboard

To view Statistical Dashboard, click on **Statistical Dashboard** button from the main Dashboard page; **Statistical Dashboard** page will appear, as shown below:

**Government School Dashboard**  
Government of Uttarakhand

DASHBOARD CREATE SCHOOL LOGIN REPORT

**Total Schools** 16055

**Form Submission** 16055

**Form In-Process** 0

**Form Pending** 0

**Total Students**

**Total Schools**

**Electricity Connection**  
Yes 14636 No 1467

**Internet Connection**  
Yes 82 No 16021

**Sports Ground**  
Yes 11115 No 4988

**Availability of Library**  
Yes 14548 No 1522

**District Wise Statistics**

Filter By District Select

**Uttarakhand District Map**

**District Statistics**

**Almor**

- 1240 Primary School
- 23 Secondary with Higher Secondary
- 6 Higher Secondary only/lt. College
- 0 Primary with Upper Primary
- 0 Pr. with Up.Pr. sec. and H.Sec.
- 17B Upper Primary only
- 141 Up. Pr. Secondary and Higher Sec
- 1 Pr. Up Pr. and Secondary Only
- 71 Upper Pr. and Secondary
- 20 Secondary Only
- 1680 Total

**District-wise School Report**

Show 25 entries

Block	Total School	Form Submission	Form In-Process	Status	Actions
Almor	1680	1680	0	100% Complete	
Bageshwar	759	759	0	100% Complete	
Chamoli	1306	1306	0	100% Complete	
Champawat	664	664	0	100% Complete	
Dehradun	1267	1267	0	100% Complete	
Haridwar	932	932	0	100% Complete	
Nainital	1325	1325	0	100% Complete	
Pauri Garhwal	1940	1940	0	100% Complete	
Pithoragarh	1416	1416	0	100% Complete	
Rudraprayag	761	761	0	100% Complete	
Tahri Garhwal	1494	1494	0	100% Complete	
Udham Singh Nagar	1096	1096	0	100% Complete	
Uttarkashi	1051	1051	0	100% Complete	

Showing 1 to 13 of 13 entries

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## 2.3. Create School Login

To create School Login, click on **CREATE SCHOOL LOGIN** option from main menu of Dashboard page; **CREATE SCHOOL LOGIN** page with the required details will appear, as shown below:

S.No.	School ID	Name of School	Principal's Name	Contact Details	District	Block	Level of School	User ID	Created on	Action
1	05010608801	PS HIRALNI	GHANSHYAM PRASAD DIMRI	ghanshyamdimri57@gmail.com 9068130671	Uttarkashi	Purola	Primary	SCH016055	17-10-2024	
2	05010608701	PS GOTHUKA	Roshan Lal	nk90592@gmail.com 7895900916	Uttarkashi	Purola	Primary	SCH016054	17-10-2024	
3	05010608601	PS KANSLO BADIYAAR	Hargovind singh	8755612063	Uttarkashi	Purola	Primary	SCH016053	17-10-2024	
4	05010608501	PS GHUNDADA	Ammbi Kandiyal	9997617790	Uttarkashi	Purola	Primary	SCH016052	17-10-2024	
5	05010608401	PS DARMANA	Sangita Bhavani	sbhawani7895@gmail.com 7895916006	Uttarkashi	Purola	Primary	SCH016051	17-10-2024	
6	05010608201	PS SAMADHI MATH	Arun semwal	virendrasingh1971purola@gmail.com 9690364385	Uttarkashi	Purola	Primary	SCH016050	17-10-2024	

- Click on **+Create School Login** button from the top right corner of the page; a side window screen will appear, as shown below:

Fields in the side window:

- Name of School \*
- Type of Head \*
- Name of Principal \*
- Email ID \*
- Mobile No. \*
- Level of School \*
- District \*
- Block \*

- Enter the following details in the given fields of side window screen to create school login:
  - ✓ Name of School
  - ✓ Type of Head(select from dropdown)
  - ✓ Name of Principal
  - ✓ Email ID
  - ✓ Mobile No.
  - ✓ Level of School(select from dropdown)
  - ✓ District(select from dropdown)
  - ✓ Block(select from dropdown)

## 2.4. Reports (Application Form Submission)

To view application forms submission report, click on **Report** option from the main menu and then click on **Application Form Submission**; page with required details will appear, as shown below:

Government School Dashboard  
Government of Uttarakhand

DASHBOARD CREATE SCHOOL LOGIN REPORT

APPLICATION FORM SUBMISSION REPORT

Dashboard > Application Form Submission Report

1) District: All | 2) Block: All | 3) Level of School: All | Search | Reset

S.No.	School ID	User ID	Name of School	Principal's Name	Contact Details	District	Block	Level of School	Submission Date	Status	View
1	05010608801	SCH016055	PS HIRALNI	GHANSHYAM PRASAD DIMRI	ghanshyamdimri57@gmail.com 9068130671	Uttarkashi	Purola	Primary	23-11-2024	Submitted	View
2	05010608701	SCH016054	PS GOTHUKA	Roshan Lal	nk90592@gmail.com 7895900916	Uttarkashi	Purola	Primary	23-11-2024	Submitted	View
3	05010608601	SCH016053	PS KANSLO BADIYAAR	Hargovind singh	..... 8755612063	Uttarkashi	Purola	Primary	23-11-2024	Submitted	View
4	05010608501	SCH016052	PS GHUNDADA	Ammi Kandiyai	..... 9997617790	Uttarkashi	Purola	Primary	23-11-2024	Submitted	View
5	05010608401	SCH016051	PS DARMANA	Sangita Bhavani	sbhawani7895@gmail.com 7895916006	Uttarkashi	Purola	Primary	23-11-2024	Submitted	View
6	05010608201	SCH016050	PS SAMADHI MATH	Arun semwal	virendrasingh1971purola@gmail.com 9690364385	Uttarkashi	Purola	Primary	23-11-2024	Submitted	View

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- To search or filter application forms, select **District**, **Block**, and **Level of School** from dropdown, and then click on **Search** button.
- Click on **Reset** button to reset details, if needed.